

**CHARTIERS TOWNSHIP  
BOARD OF SUPERVISORS MEETING  
June 25, 2019  
4:00 P.M.**

**EXECUTIVE SESSION ANNOUNCEMENT:**

Please be advised that the Board of Supervisors met in Executive Session immediately prior to this meeting from 3:15 P.M. to 3:55 P.M. to discuss personnel and litigation matters.

**ATTENDANCE:**

Attending this meeting were Supervisors, John M. Marcischak, Anthony Spin and Mr. Friend. Also present were Jodi L. Noble-Township Manager; James Liekar-Solicitor; Jennifer Slagle-Township Engineer; Adam McGurk, AICP Planning Director; Ed Jeffries, Public Works Director; James Horvath, Chief of Police and Jessica Tedrow, Parks & Recreation Director. ABSENT: Bev Small, Recording Secretary

**VISITORS TIME:**

None

**DEVELOPERS TIME**

None

**STAFF REPORTS:**

All reports were accepted as submitted  
Zoning Hearing Board June 17<sup>th</sup>  
Planning Commission June 18<sup>th</sup>

**APPROVAL OF MINUTES** – A motion was made by Mr. Spin and seconded by Mr. Marcischak to approve Board of Supervisors Meeting Minutes from the regular Meeting of May 28, 2019 as presented. All Supervisors voted yes. The motion carried

**SUPERVISOR REPORTS:**

Mr. Friend – No report  
Mr. Marcischak – No Report  
Mr. Spin- No report

**OLD BUSINESS:**

1. A motion was made by Mr. Marcischak and seconded by Mr. Friend to appoint Anthony Spin as the Emergency Management coordinator. Roll Call Vote: Mr. Marcischak - yes; Mr. Spin – abstained; Mr. Friend – yes. The motion carried 2-0.

2. A motion was made by Mr. Spin and seconded by Mr. Friend to approve the Kane rezoning request to rezone 1700 Henderson Avenue, also known as Washington County Parcel No. 170-020-00-00-0005-00 from A-I, Agricultural to I-1, Industrial and adopt Ordinance No. 386 accordingly as recommended by the Chartiers Township Planning Commission at their meeting of May 20, 2019 and in accordance with the public hearing of June 11, 2019. Roll Call Vote: Mr. Marcischak - no; Mr. Spin – yes; Mr. Friend – yes. The motion carried 2-1.
  - NOTE: Mr. Marcischak explained his position on rezoning decisions as he will not be a member of the incoming Board of Supervisors and any controversial decisions be postponed until the new Board is in place to make determinations in accordance with the Comprehensive Plan.
3. A motion was made by Mr. Spin and seconded by Mr. Marcischak to reject all bids for the Arnold Park Ballfield project. All Supervisors Voted Yes. The motion carried.
  - A motion was made by Mr. Spin and seconded by Mr. Marcischak to authorize the Township Engineer to re-advertise for bids for the Arnold Park Ballfield drainage with the infield drainage as an add alternate and top of slope drainage to be included in the base bid. All Supervisors Voted Yes. The motion carried.
    - NOTE: Mr. Spin clarified that the project is for drainage only.
4. A motion was made by Mr. Spin and seconded by Mr. Marcischak to approve the Plan Revision for 940 Allison Hollow Road, amending the Chartiers act 537 Plan to provide for sewage planning for 940 Allison Hollow Road and adopt Resolution R-13-2019 accordingly. All Supervisors voted yes. The motion carried.
5. A motion was made by Mr. Spin and seconded by Mr. Marcischak authorizing the Township Manager to advertise for a fulltime laborer in the Public Works Department in accordance with the 2019 Budget. All Supervisors voted yes. The motion carried.
6. A motion was made by Mr. Spin and seconded by Mr. Marcischak to make an offer of temporary/part-time employment for the Summer Playground Program, to the following individuals, conditional upon successful passing of a pre-employment drug screening and providing the required clearances as recommended by the Parks and Recreation Director and Township Manager:
  - Barbara Wilson: Substitute Lead at a rate of \$10/hour
  - Joy Courie: Field Trip(s) only Substitute Lead at a rate of \$10/hour
  - Kasey Scears: Substitute Counselor at a rate of \$8/hourAll Supervisors voted yes. The motion carried.
7. A motion was made by Mr. Spin and seconded by Mr. Marcischak to authorize the purchase of Annual Arcview GIS subscriptions for the Township to provide for

a GIS System in accordance with the 2019 Budget as recommended by the Planning Director and Township Manager, . All Supervisors voted yes. The motion carried.

#### **NEW BUSINESS:**

1. A motion was made by Mr. Spin and seconded by Mr. Marcischak to approve the temporary construction easement with Edward J. and Kerry M. Moritz for the purpose of installing a culvert under the Arthur Road as recommended by the Township Engineer in the Arthur Road Sewer Crossing Plan dated June 11, 2019. All Supervisors voted yes. The motion carried.
2. A motion was made by Mr. Spin and seconded by Mr. Marcischak to approve the temporary construction easement with Piatt Estates Chartiers LP for the purpose of installing a culvert under the Arthur Road as recommended by the Township Engineer in the Arthur Road Sewer Crossing Plan dated June 11, 2019. .All Supervisors voted yes. The motion carried.
3. A motion was made by Mr. Spin and seconded by Mr. Marcischak to approve the agreement with CM Holding Inc. for the installation and maintenance of a small flow sewage facility for 2067 Henderson Avenue conditional on satisfaction of the outstanding items in the Township Engineer's letter dated June 24, 2019 and receipt of the required escrow deposit for the same. All Supervisors voted yes. The motion carried.
4. A motion was made by Mr. Spin and seconded by Mr. Marcischak to authorize payment of invoices (General Fund: Checks #33816-33845:\$94,516.60; Sanitary Sewer Fund; Checks #1273-1276: \$12,235.70; Capital Reserve Fund: Checks #1109-1111: \$7,.250.00; CTCC Fund: Checks # 1505-1509: \$25,998.50; Total All Funds: \$140,008.80). All Supervisors voted yes. The motion carried

#### **DISCUSSION ITEMS:**

1. McClane Farms Road Sewer Project –The PennVest final amortization has been received and the Sewer District amended via ordinance to reduce it to reflect the final debt repayment schedule. .
  - A motion was made by Mr. Spin and seconded by Mr. Marcischak to authorize the advertisement of the Ordinance revising the debt service for the McClane Farm Road Sewer District based on 98% collection rate, thereby reducing the monthly payment per property owner to \$59.37 years 1 – 5 and increasing to \$62.67 for years 6-20. All Supervisors voted yes. The motion carried.
2. 2019 Road Program –Pre-construction meetings were held with the contractors on track to complete work in August. Gateway is putting Victor Paving on written

notice of failure to meet the June 30, 2019 deadline residual from the failure to execute their 2018 contract.

3. 2019 Sewer Rehab – The Township Engineer reported that the contracts are ready for bid advertisement and solicitation of quotes.
4. CHJA Rate Act 537 Amendment/Fee Increase/Planning Module Requirement – The Township Solicitor stated there is no update.
5. Storm Events/Flooding Follow Up –
  - Road Damage
    - Arden Mines Road Slides– Inquiry was sent to the project engineer and permitting is in hand.
    - McConnells Mill Road – Public Works Director reported no change.
    - Allison Hollow Road – Public Works Director reported no change.
  - Resident Flooding (wide spread, including)
    - McClane Farm Road/Flood Mitigation Grant Opportunity – The Grant was submitted. Mrs. Noble verified with Gateway that permits are needed regardless of the grant and authorization to prepare the permit applications will be on the agenda for action at the July 9, 2019 meeting.
6. Ballfield Development: Drainage – All project bids were rejected (# 3 under Old Business) and will be advertised for re-bid.
7. Allison Park Trail Repairs – In process with paving scheduled for the coming week. Piping will be in place to address the drainage issues.
8. Arden Sewage Project/CDBG Grant – Gateway responded to the DEP comments and awaiting DEP's reply.
9. Airport Road Bridge – Mr. Liekar reported no update.
10. Arnold Park Improvements and Ribbon Cutting Dedication – The Play Equipment is installed; sidewalks and pad are poured and waiting for arrival and construction of the Gazebo; Mrs. Noble shared the program outline for the Ribbon Cutting/Dedication at the Community Day celebration on June 30, 2019.
11. Employee Supplemental Insurance Options – The Township Manager shared information from the two providers (Liberty and Colonial) as potential to replace AFLAC. Action will be taken at the July 9, 2019 Workshop Meeting, with the Board opting for Liberty.
12. N. Johnson Road On-Street Parking Concern – Mrs. Slagle will follow up with their Traffic Engineer for his determination.

13. Electronics Collection – The Township is interested in sponsoring an on-site collection as a courtesy service for residents. She has notified the County, who notified the vendor.
14. Wellsite Tour – The Supervisors, Township Manager and Planning Director are scheduled for Tuesday, July 2, 2019 at 6:00 P.M.
15. Arthur Road Condition – The Township Engineer reported that Mr. Jeffries, Thomas from Gateway and Piatt's Contractor met at Arthur Road in response to existing and deteriorating road conditions to coordinate drainage and sewer line construction issues pending reconstruction to improve the road safety immediate needs.
16. Chartiers Creek Watershed Walk- July 22<sup>nd</sup> – The Township Manager addressed the County's assigning July 22, 2019 for Chartiers officials to walk the area with the Army Corps of Engineers to identify specific areas of concern in our locale.

**PUBLIC COMMENT:**

Gary Kiehl of 464 McClane Farm Road, Washington asked for clarification on the adjustments to the debt service.

The Board went into executive meeting at 4:54 P.M. with the Solicitor present regarding a litigation matter and returned at 5:04 P.M.

No further business was conducted.

**ADJOURNMENT:**

The meeting adjourned at 5:05 P.M.

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John Marcischak  
Secretary

Bev Small – Recording Secretary